

TOWN OF CHURCHBRIDGE

BYLAW 2018-006

Numbering of Houses and Other Buildings BYLAW

The Council of the Town of Churchbridge in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the Civic Addressing Bylaw.
2. A uniform system of numbering houses and other buildings is hereby established and is shown on the attached map identified as Schedule "A", and forming a part of this bylaw.
3. A separate number shall be assigned for each property, ascending from east to west and south to north as may be applicable.
4. Each house or building shall bear the number assigned to the frontage on which the front entrance is situated.
5. Notwithstanding Section 4 of this bylaw, upon request of the owner of a property situated on a corner, the number assigned may be specific to the flankage.
6. In case a house or building is occupied by more than one family dwelling unit or business, each separate front entrance of said house or building shall bear the same number extended with a letter of the alphabet beginning with the letter "A" and proceeding with as many as are required.
7. Numerals indicating the official number of each house or building or each front entrance shall be posted in a manner as to be visible from the street on which the property is located.
8. The Town Administrator or any Town employee designated by the Town Administrator shall be responsible for:
 - a) Maintaining the numbering system created by this Bylaw;
 - b) Keeping a record of all numbers assigned under this Bylaw; and
 - c) The administration and enforcement of this Bylaw.
9. Where the Town Administrator or designate believes that a person has contravened any provision of this Bylaw, he or she may serve upon a person a Notice of Violation in the amount of \$250.00.
10. All existing members of houses and other buildings not now conforming to the provisions of this bylaw shall be changed to conform to the system herein adopted.
11. The Notice of Violation as provided by Section 9 shall indicate that the Municipality will accept voluntary payment in the sum of \$250.00 to be paid to the Municipality within (7) days.
12. The Notice of Violation as provided by Section 9 shall be delivered personally by a Designated Officer or by mail.

13. Such notice shall be deemed to have been served:

- a) Upon delivery by a designated officer; or
- b) On the expiration of twenty-four hours after it is post-marked, if the notice is mailed.

14. Where the Municipality receives voluntary payment of the amount prescribed under Section 11 within the time specified, the person receiving the Notice of Violation shall not be liable to prosecution for the alleged contravention.

15. Where any person contravenes the same provisions of this Bylaw two or more times within one twelve month period, the specified payment payable in respect of the second or subsequent contravention is double the amount listed in Section 9 of this Bylaw in respect of that provision.

16. Notwithstanding the provisions of this section, a person to whom a Notice of Violation has been issued pursuant to this section may exercise his right to defend any charge of committing a contravention of any provisions of this Bylaw.

17. This Bylaw shall take effect and come into force on the date of final passing.

Mayor

Administrator

Date