

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN COUNCIL CHAMBERS NOVEMBER 20, 2017.**

**ATTENDANCE:**

Present: Mayor - Jim Gallant  
Councillor - Jared Melnyk  
Councillor - Carter Prier  
Councillor - Janessa Liepert  
Councillor - Colleen Craig  
Councillor - Ralph Soltys

**CALL TO ORDER:**

A quorum being present Mayor J.GALLANT called the meeting to order at 7:00 p.m.

**PRESENTATION: Virginia Lomenda**

**AGENDA:**

**271/2017** J.MELNYK-J.LIEPERT - THAT the agenda of the November 20, 2017 meeting be amended to include:

**PRESENTATION** – Virginia Lomenda

**CORRESPONDENCE** – 4. CP Holiday Train 5. SUMA

**Carried**

**MINUTES:**

**272/2017** C.CRAIG-R.SOLTYS - THAT the minutes of the regular meeting of Council held October 16, 2017 and special meetings held October 27, 2017 & October 31, 2017 be approved.

**Carried**

**REPORTS:**

**273/2017** C.CRAIG-J.LIEPERT - THAT the reports be accepted as presented.

**Carried**

**OLD BUSINESS:**

**274/2017** J.MELNYK-C PRIER - THAT the agreement with Atana Management and FMC be signed so Asset management project can proceed.

**Carried**

**275/2017** J.MELNYK-R.SOLTYS- THAT the first reading of Bylaw 2017-008 Amendment to 2012-009 Bylaw be read

**Carried**

**276/2017** J.MELNYK- J.LIEPERT- THAT the water & sewer rate bylaw be prepared for the next meeting with a 3% in in rates for 2018 & 2019.

**Carried**

**CORRESPONDENCE:**

**277/2017** C.PRIER- J.LIEPERT - THAT correspondence be filed.

**Carried**

**ACCOUNTS:**

**278/2017** J.MELNYK- C.CRAIG - THAT the accounts listed for approval (cheques #8205-8292) be approved for payment.

**Carried**

**OCTOBER FINANCIAL STATEMENTS & BANK RECONCILIATION**

**279/2017** J.MELNYK-C.PRIER -THAT the October Financial Statement and Bank Reconciliation be accepted as presented. **Carried**

**NEW BUSINESS:**

**280/2017** J.LIEPERT- R.SOLTYS- THAT the five capital budget be approved as attached to minutes. **Carried**

**281/2017** J.MELNYK- C.CRAIG- THAT the cash to accrual budget reconciliation be approved as attached to minutes. **Carried**

**282/2017** C.PRIER-J.LIEPERT- THAT the following outstanding receivables be added to the noted tax roll.

Tax Roll	Amount	Invoice Date	Reason for receivable
TR 149 & TR 231	3600.00	June 15, 2017	July- Oct/17 Trailer Pad Rent
TR94	140.00	Jun 14, 2016	Building inspection
TR261	140.00	Jun 14, 2016	Building inspection
TR352	130.00	June 9, 2017	Transfer site
TR327	150.00	Mar 9, 2016	Sewer cleanout
TR55	100.00	Aug 1, 2017	Meter deposit
TR143	100.00	July 7, 2017	Meter deposit
TR96	100.00	June 7, 2017	Meter deposit
TR251,446,448	354.38	Oct 5, 2016	Mowing
TR564	50.00	June 20, 2017	Building Permit
TR281	100.00	June 1, 2017	Meter deposit
TR477	150.00	Dec 12, 2016	Sewer Cleanout

**Carried**

**283/2017** C. CRAIG- J.LIEPERT- THAT Town staff be authorized to direct pay the Town's monthly school tax remittance when the report is submitted on line. **Carried**

**284/2017** J.MELNYK-J.LIEPERT THAT January 2018 meeting dates be changed to January 15 & 29. **Carried**

**285/2017** J.LIEPERT- C.PRIER - THAT the council move in camera to discuss employee at 8:45 pm. **Carried**

**MOVED OUT OF CAMERA at 8:55**

**ADJOURNMENT:**

**286/2017** Mayor J.GALLANT moved meeting adjourned at 8:58p.m.

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Administrator

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Mayor