AGENDA FOR THE REGULAR MEETING
OF COUNCIL OF THE TOWN OF CHURCHBRIDGE
TO BE HELD AT THE COMMUNITY CENTRE JUNE 21, 2021 AT 7:00 P.M.

PRESENT:

CALL TO ORDER:

PRESENTATION:

AGENDA:

MINUTES: Regular Meeting May 17, 2021

REPORTS:

1. Foreman's Report
2. Council Standing Committees
3. Administrator's Report

OLD BUSINESS:

1. Campground Gazebo & Winterizing

CORRESPONDENCE:

1. Abatement Requests- Evergreen & Curling Club
2. The Health Foundation Donation Request
3. Emmanuel Health Board- St. Anthony's Hospital
4. CPS Grad Advertising

ACCOUNTS:

- List of "Accounts for Approval"

MAY FINANCIAL STATEMENT & BANK RECONCILIATION

NEW BUSINESS:

1. Business Improvement Grant
2. Grass Cutting Policy- conversion to gravel inquiry
3. Cedar Road Closure Bylaw 2021-005
4. Tax Lien Removals
5. Credit Card Authorizations
6. Landfill Study
7. Land in Arrears & Tax Enforcement List
8. Tax Title Property- Five Properties
9. Policy Manual 2021 Update
10. Insurance- Sportsground liability

QUESTIONS FOR COUNCIL

IN CAMERA- Employee Contract, Watering Contract, Library Lighting Quotes, Part-time grass Contract, Water Operator Hiring, Paving Tender, Sidewalk Tender, Hall Construction Tender, Street Sweeping Tender, Club Utility Discussion, Accessibility for Hall Quotes

ADJOURN:

Town of Churchbridge

Measuring the Results:

For a plan to be effective, it must be implemented and monitored. The ACTIONS listed below are the action that are not always ongoing but are ACTIONS that need to be reviewed and completed within the year or next few years. Please review at council meetings on a regular basis.

Education

Actions:

- ~~Planned giving program (charitable receipts)~~
- Community Home Composting Program
- Public Meetings and Outreach (once a year at least, perhaps meet at school Council meeting)
- Partner with school for composting and recycling program education
- Staff continue to upgrade skills and cross-train
- Volunteer information/recruitment opportunity trade fair
- Train Admin Assistant in Administrator Duties
- Safety, OH&S, welding, powered mobile equip, training for Public Works Employees & summer student training
- Council (as many as possible) & Administrator to participate in MOS/SUMA conventions

Community & Economic Development

Actions:

- Economic Development Committee to actively promote Churchbridge to potential business opportunities and support existing businesses & form a committee
- Electric Car Charging- potential to part of pilot project using solar
- Additional amenity signage on Hwy #16 (highlight Town amenities, disc golf, walking path, pool, dog park)
- Resident lot development and sales (infill & Cedar Crescent expansion)
- ~~Offer Business Grants for street front upgrades~~
- ~~Ask Federal & Provincial Gov'ts need for facilities that could be utilized~~
- Advertise commercial property opportunities
- Encourage support for existing businesses

Recreation

Actions:

- Comprehensive long term plan for Campground (tree planting, more water spots, map original water lines, LED Lighting, pavilion for group cooking, plant trees for windbreaks (SKPower))
- Comprehensive long term plan Arena (green building and to consider additional uses for the facility)
- Accessible/barrier free Community Facilities
- Youth Activity Centre
- Expand Walking Paths
- Community Gardens
- Review Camper storage fees
- Murals- committee formed- refurbishing plan and create Municipal Art Agreement
- Update Coin Monument
- Repair Cenotaph
- Remove or repair barbed wire fence at campground

Infrastructure/Public Works

Actions:

- Hall repairs (roof, de-icing down spouts, insulate, replace kitchen & dining room windows)
- Improvements Highway #80 surface, access, and signage
- Complete Transfer Site decommissioning; plan future use
- Drainage Plan & Action
- Safe Crossing on Hwy #16; Longer and slower speed on Hwy#16 going through town
- Improve environmental outcomes (asbestos, radon, solar panels, composting)
- Develop schedule for fire hydrant replacements
- Work with MLA & Dept of Hwy's to have Hwy#80 designated as a North-South emergency route
- Overweight vehicles Hwy #16 needs slowing down turning lane at Cemetery entrance
- ~~Accept Cash at Transfer Site~~
- ~~Baskin-Rankin Water Looping~~
- Westview Cres- redo water/sewer lines

Governance & Administration

Actions:

- Increased input from residents
- Make decisions based on Vision, Mission, Values; use OCP & AMP as guiding principles
- Develop and implement Reserve Policy
- Strengthen Mutual Aid Agreements
- Create Municipal Access Agreement Template
- Update OCP & Zoning Bylaw with Vision, Mission, Values
- ~~Provide quarterly expense reports to Fire Dept~~
- ~~Re-organize committees~~
- Equipment Assessment/selling pieces no longer of use, long term plan acquisition, policy for divestment
- Update and implement Asset Management Plans (develop W&S Upgrade schedule, extension of budgeting process- 3 year planning, cost of providing services (cost/benefit analysis)
- Plan for appreciation of volunteers
- ~~15 Minute community input at end of Council Meetings~~
- Require warranties for all work done by contractors and for all equipment purchased
- ~~Expand Water/Sewer Service Agreement to include Esterhazy, Bredenbury, Saltcoats~~
- Prepare to act quickly when regulatory changes are proposed.

Protective Services

Actions:

- Town Evacuation Plan
- Emergency Plan
- ~~Bylaw Enforcement~~
- Coordinate Neighborhood Watch activities
- ~~Invite commissionaire to meet with residents & then reassess~~
- Consider additional security cameras for crime
- Fire Dept replacements (replace engine #1, new ladder truck, replace SCBA bottles, machine for cleaning out turn-out gear)
- Pro-active training; first responder training
- Develop regional training ground at old pool site