

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY MAIN HALL ON NOVEMBER 15, 2021.**

**ATTENDANCE:**

Present: Mayor- Bill Johnston  
Councillor- Russ Thies  
Councillor- Jody Antosh-Cusitar (by phone)  
Councillor- Peter Vaughan  
Councillor- Nick Thies  
Councillor- Rob Gosselin  
Councillor- Jim Gallant

**CALL TO ORDER:**

A quorum being present Mayor B. JOHNSTON called the meeting to order at 7:03 p.m.

**AGENDA:**

**362/2021** N. THIES- R. GOSSELIN- THAT the agenda be amended and accepted as follows:

**OLD BUSINESS: 3. C&W Hiccups be moved to IN CAMERA**

**CORRESPONDENCE: 13. Donation of Property and 14. Water Break Payment Concern both moved to IN CAMERA 15. Family & Friends Grants added**

**NEW BUSINESS: 4. Building Permit- D/B Vancaesele be moved to IN CAMERA 5. Building Permit- A/L Thomas be moved to IN CAMERA 11. Town Office Closure added 12. Christmas Supper Invitations added 13. Campground Porta Potty added 14. Arena Replacement Campaign added 15. Movember added**

**IN CAMERA: Donation of Property added from Correspondence, Water Break Concern added from Correspondence, C&W Hiccups added from Old Business**

**Carried**

**MINUTES:**

**363/2021** R. GOSSELIN- R. THIES - THAT the regular meeting minutes of October 18, 2021 be accepted as presented.

**Carried**

**REPORTS:**

**364/2021** N. THIES- R. GOSSELIN- THAT reports be accepted as presented.

**Carried**

**OLD BUSINESS:**

**365/2021** R. GOSSELIN- J. GALLANT – THAT the third and final reading of Bylaw 2021-006 Water & Sewer Rate Bylaw be read.

**Carried**

**CORRESPONDENCE:**

**366/2021** P. VAUGHAN- B. JOHNSTON– THAT the Glamping Geodesic Dome information be referred to the Campground Committee for further discussion.

**Carried**

**367/2021** J. GALLANT- N. THIES – THAT an ad be placed in the Southern Vacation Guide at a cost of \$350 and THAT a survey be included on the backside of the 2022 Camper Payment/Registration Form for guests.

**Carried**

**368/2021** R. THIES- R. GOSSELIN – THAT a Christmas Ad on behalf of Council and Staff be placed in the Four Town Journal at a cost of \$139.36 plus GST.

**Carried**

**369/2021** R. THIES- J. GALLANT– THAT an amendment to Bylaw 2021-003 Base Tax be prepared to define adjacent as “sharing a common property line” for next meeting.

**Carried**

**370/2021** N.THIES- P. VAUGHAN – THAT Administration apply for two projects under the Canada Community Revitalization Fund (CCRF), THAT Council pay 25 percent of project costs for each project:

**Project 1: Regional Fire Training Centre (includes machine to clean out gear and supplies to build a regional training course at old pool site)**

**Project 2: EV Chargers to place at Churchbridge Aquatic Centre (CAC) and/or east of Credit Union (Two level two chargers)**

**Carried**

**Council discussed having a float in the Churchbridge Lions parade on December 4, 2021.**

**The request from a resident for their utility penalty to be removed, due to quarantine be declined.**

**Churchbridge Housing Units 12 A and 12 B were discussed regarding sewer lines not meeting grade. Administration will gather more information.**

**371/2021** N.THIES- R. THIES– THAT two Family and Friends Grant Applications be submitted as follows:

**Application 1: \$4000 for Pool (pool wheelchair, aqua size equip, lesson toys)  
Application 2: \$2000 for Library (new laptop computers)**

**Council will pay 50 percent of the \$6000 total cost (\$3000) in Budget 2022**

**Carried**

**372/2021** R. GOSSELIN- J. ANTOSH-CUSITAR- THAT correspondence be filed.

**Carried**

**Mayor Johnston declares a conflict of interest at 9:08 p.m. with cheque #12109 and leaves the Community Centre Main Hall.**

**373/2021** **ACCOUNTS:**  
J. GALLANT-R. THIES -THAT the accounts listed for approval cheques #12069-12126 be approved for payment.

**Carried**

**Mayor Johnston returns to the Main Hall at 9:10p.m.**

**FINANCIAL STATEMENT:**

**374/2021**

P. VAUGHAN- N.THIES -THAT the October Financials be approved as presented.

**Carried**

**NEW BUSINESS:**

**375/2021**

B. JOHNSTON- R. THIES– THAT all Sign Corridor businesses pay an annual fee every fiscal year of \$175.00 to the Town Office, THAT \$100 be forwarded to the landowner, THAT \$75 be for maintenance of the signs, THAT signage be removed if not paid within 30 days of receipt by invoice and THAT a new permit be filed with the Department of Highways.

**Carried**

**The Department of Highways Outflow Pipe and/or replacement of pipe to the west side of Highways #80/north of Blossom Esthetics building be budgeted for 2022 repair.**

**Councillors Russ Thies and Councillor Nick Thies both declare a conflict of interest at 9:20p.m and sit with the public as residents in the gallery.**

**Council discussed the placement of curb stops on the Cedar Crescent East Development. Council welcomed input from prospective land buyers. Council asked Administration to gather all prospective land buyers' opinions for the corner lots and discuss with engineers what there recommendation would be for placement. Between prospective buyers and engineers, administration would provide engineer with final curb stop placements.**

**Councillors Russ Thies and Councillor Nick Thies returned to the Council Table at 9:33p.m.**

**Administrator will request more information from SGI Program and set up License Plate Searches for Campers at the Campground.**

**376/2021**

N. THIES- J. GALLANT – THAT Bylaw 2021-008 Waste Management Bylaw receive first reading.

**Carried**

**377/2021** R. THIES- R.GOSSELIN – THAT Bylaw 2021-008 Waste Management Bylaw receive second reading.

**Carried**

**378/2021** N.THIES- R. GOSSELIN – THAT Bylaw Amendment 2021-007 Nuisance Abatement Bylaw receive first reading.

**Carried**

**379/2021** R. THIES- J. GALLANT – THAT Bylaw Amendment 2021-007 Nuisance Abatement Bylaw receive second reading.

**Carried**

**380/2021** N. THIES- J. GALLANT– THAT Bylaw 2021-009 Borrowing Bylaw receive first reading.

**Carried**

**381/2021** P. VAUGHAN- B. JOHNSTON– THAT Bylaw 2021-009 Borrowing Bylaw receive second reading.

**Carried**

**382/2021** N. THIES- J.ANTOSH-CUSITAR– THAT Connie Olm be appointed as a Board Member on the Housing Authority Board.

**Carried**

**383/2021** R.GOSSELIN- N. THIES– THAT the Town Office be closed to the public on November 26 for interim Audit.

**Carried**

**Christmas Supper Invitations for the Town Christmas Supper were discussed. Starting in 2022, each volunteer committee will receive four free tickets. The committee decides who receives these tickets. Town Staff/Council receive one ticket plus a free guest ticket. New Residents are based off change of ownerships and are provided one ticket plus one free guest ticket. Gift cards are not available if unable to attend. If an individual is unable to attend, a guest substitution is also not available. For new residents, the Town and the Business Association cover 50/50 share and for the volunteer committees/town staff/council, the Town pays the expenses.**

**Porta Potty at the Campground be placed near the sewage-dumping site at the Campground and will remain throughout winter. The Town on an as needed basis will stock the porta potty with supplies.**

**Council discussed meeting with the Arena Board in January to have a strategic planning session for a replacement campaign. Furthermore, the public will be consulted at the Public Meeting in April 2022 after a plan is in place.**

**384/2021**

N.THIES- J. GALLANT– THAT Council motion to go in camera at 10:32 p.m. to discuss Admin Assistant Hiring, C&W Hiccups, Donation of Property- S Travis, Water Break Payment Concern, Building Permit- D/B Vancaeseele, and Building Permit- A/L Thomas

**Carried**

**Council moved out of camera at 11:40 p.m.**

**385/2021**

N.THIES- J. GALLANT – THAT Natasha (Tasha) Hykawy be hired at a rate of \$22/hour for the Administrative Assistant Position with a maximum of a six-month probationary period, and THAT benefits be included as outlined in the interview process.

**Carried**

**The Donation Request of Property for 109 Raikes Street South be declined. Administration will offer free advertising on the Town Website.**

**386/2021**

N. THIES- P. VAUGHAN– THAT \$1,000 be removed from gravel costs from Invoice #2021-867 for property Lot 7, Block 40, Plan 82YO1193 and then be re-issued.

**Carried**

**387/2021** N. THIES- R. GOSSELIN– THAT Council absorb Lots 15-17, Block 10, Plan 3604 building permit charge at a cost of \$388.50.

**Carried**

**388/2021** N. THIES- R. GOSSELIN– THAT the development and building permit submitted for a garage located at Lot 14, Block 30, Plan 66Y06481, be approved providing the garage meets setbacks and building inspector approval.

**Carried**

**ADJOURNMENT:**

**389/2021** R. GOSSELIN- N. THIES– THAT the meeting be adjourned at 11:49 p.m.

**Carried**

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Administrator

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Mayor