

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM ON JANUARY 23, 2023.

ATTENDANCE:

Present: Mayor- Bill Johnston
Councillor- Russ Thies
Councillor- Jody Antosh-Cusitar
Councillor- Nick Thies
Councillor- Jim Gallant
Councillor- Terissa James
Councillor- Tracy Swereda

CALL TO ORDER:

A quorum being present Mayor B. JOHNSTON called the meeting to order at 7:00 p.m.

AGENDA:

23/2023 N. THIES- T. JAMES- THAT the agenda be amended and accepted as follows:

UNFINISHED BUSINESS: 3. Snow Removal Quotes moved from IN CAMERA CORRESPONDENCE: 8. Arena Pool Pass Request be added 9. Snow Removal Invoice be added

IN CAMERA: Snow Removal Quotes move to UNFINISHED BUSINESS, Building Official Request for Lots 17-22, Block 11, Plan 3604 be removed from Agenda, RO Discussion be added

Carried

MINUTES:

24/2023 J. GALLANT- N. THIES- THAT the regular meeting minutes from January 9, 2023 be amended and approved as follows:

Res #13/2023 who made motion be corrected to T. JAMES from T.SWEREDA

Carried

REPORTS:

25/2023 N. THIES- T. JAMES– THAT the reports be accepted as presented.

Carried

UNFINISHED BUSINESS:

26/2023

N. THIES- T. JAMES- THAT STD be amended to plan C from plan A for full-time employees. Coverage will be effective February 1, 2023.

Carried

27/2023

N. THIES- R. THIES- THAT the CAO apply for the EI reduction program through the Canada Revenue Agency (CRA) to be effective immediately.

Carried

28/2023

N. THIES- J. GALLANT- THAT an amendment be made to Consolidated Parking & Vehicles Bylaw 2023-001 as follows:

Section 8, Sub Section 14: "When a snow route is declared (**given pursuant to Public Notice Policy**), there will be a no parking for a 24-hour period"

Carried

29/2023

R. THIES- T. JAMES- THAT the Consolidated Vehicles & Parking Bylaw 2023-001 have first reading.

Carried

Councillor J. Antosh-Cusitar left the Dining Room in the Churchbridge Community Centre at 7:50p.m. and declared conflict with Snow Removal Quotes discussion.

30/2023

N. THIES- J. GALLANT- THAT a revised snow removal quote be forwarded to all original parties to include additional information/proof of the following:

- Worker's Compensation Board (WCB)**
- Insurance Coverage**
- Availability for Service**

Carried

Council J. Antosh-Cusitar re-entered the Dining Room at 7:52p.m. in the Community Centre.

CORRESPONDENCE:

31/2023

N. THIES- T. JAMES- THAT the following be signed up for the 2023 SUMA Convention in Saskatoon, April 16-19, 2023:

In Person

Councillor Jody Antosh-Cusitar (maybe)

Councillor Jim Gallant

Councillor Tracy Swereda

Councillor Russ Thies

By Zoom

Mayor Bill Johnston

Another Councillor?

Carried

32/2023

T. JAMES- N. THIES- THAT the CAO create a Policy for Town tree maintenance and removal for within Town Limits.

Carried

33/2023

N. THIES-J. ANTOSH-CUSITAR - THAT the following individuals attend the Enhanced Municipal Administration Program (EMAP) in Melville on March 29, 2023 from 8:30-3:30p.m for continuous learning:

CAO Paridaen

Carried

34/2023

T. SWEREDA- R. THIES- THAT the following resolution proposed by the Town of Whitewood regarding Engineering Costs be supported by the Town of Churchbridge:

Engineering

Submitted by Council of the Town of Whitewood by a motion passed on January 11, 2023.

WHEREAS Government grant program such as the Investing in Canada Infrastructure Program (ICIP) requires a municipality to have engineered plans prior and mandate that an engineer oversees the design and construction of a project

WHEREAS this is guaranteed revenue for engineering firms and costly to municipalities

WHEREAS Councils are made up of people who do not have the backgrounds to fully understand the intricacies of the designs and trust the professional engineers to design their projects in the best interest of the municipality and the public using reasonable practices.

WHEREAS there are situations where some engineers are over or under-engineering the designs of the projects resulting in additional costs for municipalities due to these errors.

WHEREAS the grant is awarded and before funding is released to have engineered plans produced by the municipality

THEREFORE, BE IT RESOLVED THAT the Saskatchewan Urban Municipalities Association lobby the Association of Professional Engineers and Geoscientists of Saskatchewan (“APEGS”) to set up a contingency fund for cost overruns due to proven engineering errors and the municipality is able to apply for the grant prior to paying to have stamped engineer drawings.

BACKGROUND INFORMATION

Recently the Town of Whitewood spent over \$11,000 for engineered drawings to apply for a grant. Unfortunately, the cost of the project without being approved for funding the project may not happen. To spend the money upfront for the drawings is very expensive for a municipality.

Carried

35/2023 N. THIES- T. SWEREDA- THAT the SUMA resolution proposed by the Town of Whitewood regarding the Building Bylaw be received as information.

Carried

36/2023 T. JAMES- J. ANTOSH-CUSITAR- THAT one (1) Family Season Pass be provided to the Churchbridge Arena Board for the February 1, 2023 Hockey Game as a fundraiser for the family in the January 20, 2023 tragic train accident.

Carried

37/2023 N. THIES- T. SWEREDA- THAT the correspondence be filed.

Carried

Councillor Jim Gallant left the Dining Room in the Churchbridge Community Centre at 8:28p.m. and declared a conflict of interest with cheque #13114 Payment for Janitorial Hall Caretaker.

LISTS OF ACCOUNTS:

38/2023

N. THIES- T. SWEREDA-THAT the accounts listed for approval cheques #13104-13137 be approved for payment.

Carried

Councillor Jim Gallant re-entered the Dining Room in the Churchbridge Community Centre at 8:29p.m.

DECEMBER FINANCIAL STATEMENT & BANK RECONCILIATION:

39/2023

N. THIES- J. GALLANT-THAT the December Financial Statement & Bank Reconciliation be approved as presented.

Carried

NEW BUSINESS:

40/2023

T. SWEREDA- J. ANTOSH-CUSITAR–THAT the Council Procedures Bylaw 2023-002 be tabled until the next Council Meeting to allow for more time to review proposed changes.

Carried

41/2023

N. THIES- T. SWEREDA–THAT a resolution for changing by-election legislation as presented at the Council Meeting, specifically within *The Local Government Election Act 2015*, be forwarded to SUMA for Convention 2023.

Carried

42/2023

T. SWEREDA- J. ANTOSH-CUSITAR–THAT Admin effective immediately require all staff to obtain a Criminal Record Check as part of on-boarding process, THAT the town pay for fingerprints (\$50/individual) if needed, and THAT Admin draft a Bylaw prior to the next election for Council Members to have both submitted with nomination papers.

Carried

43/2023 T. JAMES- T. SWEREDA– THAT Council move into camera at 8:55 p.m. to discuss Transfer Site Hiring, Lot 20-22, Block 5, Plan 66Y04845 Car Damage, Lot 28, Block 11, Plan 3604 Garage Damage, Land for Sale Proposal Adjustment, Cedar Lots Discussion, and RO Discussion.

Carried

Moved out of camera at 10:20 p.m.

Councillor Tracy Swereda left the Council Members Table in the Churchbridge Community Centre Dining Room at 10:21 p.m. and declared a conflict of interest with a relative applying for the Transfer Site Position.

44/2023 J. ANTOSH-CUSITAR- T. JAMES– THAT Linda Schurko from Churchbridge, SK be hired as the Casual/Part-time Transfer Site Attendant at a rate of \$25/hour.

Carried

Councillor Tracy Swereda rejoined the table in the Churchbridge Community Centre Dining Room at 10:22p.m.

45/2023 J. GALLANT- T. JAMES– THAT the Town compensate the son of the owner of Lots 20-22, Block 5, Plan 66Y04845 for damages to their car at a cost of \$1,501.83.

Carried

Councillor Nick Thies & Councillor Russ Thies left the Dining Room and left the Council Meeting in the Churchbridge Community Centre at 10:01p.m. and both declared a conflict of interest due to the Cedar Crescent Discussion.

46/2023 T. JAMES- J. ANTOSH-CUSITAR– THAT the \$1000 deposit made for Lots 1&2, Block 36, Plan 102067309 be transferred to Lot 30, Block 34, Plan 102117282, THAT ten (10) percent of the total cost of the lot be provided as a down payment minus the \$1000, and THAT the Town will be selling Cedar Cres new lots based on a “first expressed interest” basis.

Carried

47/2023 J. ANTOSH-CUSITAR- J. GALLANT– THAT the Town proceed with installation of power for the Cedar Crescent Development as costs will remain the same as

originally quoted at cost of \$121,294.43.

Carried

48/2023

T. JAMES- J. GALLANT– THAT the Residential Agreement for Sale of Land be changed as follows, under Section 6 of the Residential Agreement for Sale of Land as seen below, and THAT the tax incentive policy is based on calendar year (Jan-Dec) starting from date of transfer of sale from Saskatchewan Assessment Management Agency (SAMA):

“Commence building construction on the land and complete it to the first-floor joist stage, within twelve (12) months from the date of transfer of title;

Complete construction of the building and site clean up to the satisfaction of the **VENDOR** within eighteen (18) months from the date of transfer of title.”

Carried

49/2023

J. ANTOSH-CUSITAR - THAT the meeting be adjourned at 10:25p.m.

Carried

Administrator

Mayor