

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON MAY 20 2025.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Jonathan Jenson
Councillor- Terissa James
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor-James Zelmer

Administrator – Natasha Hykawy
Foreman- Kerry Prince

Absent: Councillor – James Gallant

Oath of Office was read out and signed by newly elected member of Council, James Zelmer. Oath of Office and Election results will be included to form part of these minutes.

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

145-2025 SWEREDA- JENSON.: That Council approves the agenda as amended with the following:

Under New Business: Building Permit
Under in Camera: Property Classification

CARRIED

COUNCIL MINUTES:

146-2025 JENSON- ZELMER: That Council approves the Council Meeting minutes from April 21 2025 as presented.

CARRIED

PRESENTATIONS:

BUSINESS ARISING FROM PRESENTATIONS:

BUSINESS ARISING FROM CORRESPONDENCE:

147-2025 MELNYK- SWEREDA: That Council approves the donation of \$368.00 to Community Safety Net for providing fire safety books to 23 kids in the community.

CARRIED

LIST OF CORRESPONDENCE:

148-2025 SWEREDA- JAMES: That Council accepts the list of correspondence.

CARRIED

BUSINESS ARISING FROM REPORTS:

149-2025 JAMES- SWEREDA: That Vincent Ave E from Rankin Road to Church Street be closed for June Daze on Saturday June 21, 2025.

CARRIED

REPORTS:

150-2025 JENSON- GRIFFIN: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and Foreman Report

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda gave an overview of the SUMA Convention.
- Councillor James attended a School meeting where the agreement will be altered and returned to Council. She also attended a Churchbridge Business Association meeting and was volunteering her time with the opening of the pool.
- Councillor Gallant had nothing to report as absent.
- Councillor Griffin has been doing a Moving in May fundraiser for the pool. The Summer Dayz program received the Credit Union Grant. Churchbridge in Bloom will be planting flowers next week.
- Councillor Jenson had nothing to report.
- Mayor Melnyk gave an overview of the SUMA Convention. He also attended a Zoom Family and Friends meeting and a Transfer Site Meeting.

Foreman Kerry Prince left the meeting at 6:26pm.

UNFINISHED BUSINESS:

MILL RATE FACTOR BYLAW:

151-2025 JAMES-GRIFFIN: That Bylaw #2025-003, being the Mill Rate Factor Bylaw, be read for the second time.

CARRIED

152-2025 GRIFFIN- JENSON: That Bylaw #2025-003, being the Mill Rate Factor Bylaw be read for the third time and that an approved copy of this Bylaw be attached to and form part of these minutes.

CARRIED

BASE TAX BYLAW:

153-2025 JENSON- GRIFFIN: That Bylaw #2025-004, being the Base Tax Bylaw, be read for the second time.

CARRIED

154-2025 JAMES- GRIFFIN: That Bylaw #2025-004, being the Base Tax Bylaw be read for the third time and that an approved copy of this Bylaw be attached and form part of these minutes. CARRIED

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Jenson declared conflict of interest for cheque # 14974 & 14988.
Councillor J. Jenson exited the hall at 6:50pm.

155-2025 SWEREDA- GRIFFIN: That Council approves the list of accounts for:
1. Amount associated with cheque #14974
2. Amount associated with cheque #14988
Totalling \$3237.86 CARRIED

Councillor J. Jenson returned to the hall at 6:51pm.

Councillor J. Griffin declared conflict of interest for cheques #14983.
Councillor J. Griffin exited the hall at 6:51pm.

156-2025 JAMES- JENSON: That Council approves the list of accounts for:
1. Amounts associated with cheques # 14983 – Totalling \$1500.00 CARRIED
Councillor J. Griffin returned to the hall at 6:52pm.

157-2025 SWEREDA- JAMES: That Council approves the list of accounts for:
1. Cheques #14965-14973, 14975-14983, 14984-14987 & 14989- 15024– Totalling \$129,943.15
2. Automatic Withdrawal payments – Totalling \$8,680.22
3. Arena Cheques #2343-2346, #982-984 – Totalling \$6,434.93
With above payments totalling \$ 145,058.30 CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

158-2025 GRIFFIN-JENSON: That Council approves the Town and Arena April Bank Reconciliations. CARRIED

159-2025 JENSON-GRIFFIN: That Council approves the April Financial Statement, Budgetary Control and Bank Statement. CARRIED

NEW BUSINESS:

UNIFORM MILL RATE 2025:

160-2025 GRIFFIN- JENSON: That the Uniform Mill Rate for 2025 be 6.8. CARRIED

CANADA DAY FREE SWIM:
160-2025 JENSON-SWEREDA: That the Town provide free swimming on July 1, 2025 for patrons.
CARRIED

The Curling Club insurance request was tabled to allow for more information to be gathered.

BUILDING PERMIT 683:
161-2025 JAMES- GRIFFIN: That building permit 683 be approved pending the structure meets all setback requirements.
CARRIED

BUILDING PERMIT 504:
162-2025 JAMES- JENSON: That building permit 504 be approved pending the structure meets all setback requirements.
CARRIED

The Delco quote and Watermark quote were accepted as information.

TRANSFER SITE OPERATIONS PLAN REVIEW:
163-2025 JENSON-JAMES: That Council approves the review of the Transfer Site Operations Plan as presented.
CARRIED

GOLF CART BYLAW:
164-2025 GRIFFIN- JENSON: That Bylaw #2025-005, being the Golf Cart Bylaw be introduced and read for the first time.
CARRIED

COUNCIL COMMITTEES:
165-2025 JAMES- GRIFFIN: That Council approves the list of Council committee appointments and that the list be included to form part of these minutes.
CARRIED

Administration will present options for council to review and update the building permit and building bylaws.

PUBLIC FORUM:

The following points were made from the public:

- If the agenda can be placed on the website prior to the Council Meeting.
- To make Council aware of Bill 21, the Construction Codes (Derelict Buildings) Amendment Act.
- Fire truck Insurance and trying to keep the trucks on the road as long as possible.
- Growing grass between the hall.

IN CAMERA SESSION OF COUNCIL:

- 166-2025 MELNYK- JENSON: That Council states that the time being 7:42pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

OUT OF IN CAMERA SESSION OF COUNCIL:

- 167-2025 MELNYK- JENSON: That Council states that the time being 7:57pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

POOL HIRING:

- 168-2025 GRIFFIN- JENSON: That the approves the following adjusted hiring and pay scale for lifeguards for the 2025 pool season:

Name	Position	Wage	Notes
Abi Hertlein	Manager	\$24.50	
Joselynn Beynon	Assistant Manager	\$21.50	
Walker Polvi	Lifeguard	\$19.75	Pending Pool Op Certification
Huston Weber	Lifeguard	\$21.25	
Mary Walting	Lifeguard	\$19.75	
Ciara Freake	Lifeguard	\$18.25	
Adrienne Eagles	Lifeguard	\$21.00	Pending Pool Op Certification
Alek Sauser	Lifeguard	\$18.00	
Erika Hertlein	Junior Lifeguard	\$18.50	
Natalie Prier	Junior Lifeguard	\$18.25	Pending NLS
Ainsley Croswell	Junior Lifeguard	\$16.50	Pending First Aid
Myla Sherloski	Junior Lifeguard	\$19.50	
Eloise Cristo	Lifeguard	\$19.50	

CARRIED

WAGE INCREASE:

- 169-2025 SWEREDA- GALLANT: That Cindy Buchberger receives an \$1.25/hr wage increase from \$27.25/hr to \$28.50/hr for the successful completion of a LGA Course, effective May 18th, 2025.

CARRIED

Councillor T. James declared a conflict of interest at 7:58pm, she remained in the dining room.

EMPLOYEE PROBATION:

- 170-2025 MELNYK- JENSON: That Kerry prince has successfully fulfilled his 3-month probation effective May 5, 2025.

CARRIED

ADJOURN:

171-2025 JENSON- GRIFFIN: That Council approves the adjournment of this meeting at 8:01pm.

CARRIED

The next Council Meeting will be held on June 16th, 2025 at 6:00pm.

Administrator

Mayor