MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON OCTOBER 20th 2025.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor-James Zelmer
Councillor- James Gallant
Councillor- Terissa James
Councillor Jonathan Jenson

Administrator – Natasha Hykawy
Foreman- Kerry Prince

CALL TO ORDER:
With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

269-2025 JAMES- JENSON.: That Council approves the agenda with the following amendments:
Under New Business: Additional discussion of Roll #440 000 to Elm Tree Discussion
Remove Building Permit 25-002
Under New Business Home Team Live Camera

CARRIED

COUNCIL MINUTES:

270-2025 GALLANT- GRIFFIN: That Council approves the Council Meeting minutes from September 15, 2025.

CARRIED

PRESENTATIONS:

CORRESSPONDENCE:

271-2025 SWEREDA- JAMES: That Council accepts the correspondence.

CARRIED

BUSINESS ARISING FROM REPORTS:

REPORTS:

272-2025 JENSON- GALLANT: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and Foreman Report

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda gave an update of the School Road Agreement.
- Councillor James attended the Arena meeting, where there was budgeting concerns. New floor has been placed in the Kitchen of the Arena. She also attended a CBA meeting, there is a Town Supper scheduled for November 28th and June Daze is scheduled for June 19-21 2026.
- Councillor Gallant had nothing to report.
- Councillor Griffin mentioned the Fuel Good Day raised around $4000.00 to the pool liner. The Sport Court was sealed and new sport equipment was purchased with grant money.
- Councillor Jenson had nothing to report.
- Councillor Zelmer attended the Library Soup and Sandwich event.
- Mayor Melnyk will be attending the Cemetery meeting this week.

Foreman Report:
Foreman K. Prince gave a report of the last month, and the happenings of today's events. This involved:

- Line locates, culvert placements and lot build up of Cedar Cres.
- Shutting off water of campground, sports ground and pool, waiting on a compressor.
- Garden waste pickup, cutting grass and winterizing equipment.
- October 20th pump pressure problems, water main break and lost power in lift station.

Foreman Kerry Prince left the meeting at 6:24pm.

UNFINISHED BUSINESS:

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Griffin declared conflict of interest for cheque& # 15426 & 15480
Councillor J. Griffin exited the hall at 6:27pm.

273-2025 JAMES- SWEREDA: That Council approves the list of accounts for:

1. Amount associated with cheques #15426 & 15480
   -Totalling $1797.28

CARRIED

Councillor J. Griffin returned to the hall at 6:28pm.
Councillor J. Jenson declared conflict of interest for cheques #15418.
Councillor J. Jenson exited the hall at 6:28pm.

274-2025 JAMES- SWEREDA: That Council approves the list of accounts for:

1. Amount associated with cheques #15418.
   -Totalling $ 178.76

CARRIED

Councillor J. Jenson returned to the hall at 6:29pm.

275-2025 GALANT- SWEREDA: That Council approves the list of accounts for:

1. Cheques #15419-15425, #15427-15479 $ #15481-15486– Totalling $124,570.42
2. Arena Cheque #993& 994 & # 2353- 2358 – Totalling $10,001.50
3. Automatic withdrawals for SaskEnergy, SaskPower, SUMA, MEPP & Payroll Remittances -Totalling $38,437.85

   With above payments totalling $173,009.77

CARRIED

FINANCIAL STATEMENTS, BANK RECONCILLIATION, BUDGETARY CONTROL & BANK STATEMENTS:

276-2025 GRIFFIN- SWEREDA: That Council approves the September Financial Statement, Budgetary Control and Bank Statement.

CARRIED

277-2025 JAMES- JENSON: That Council approves the Town and Arena September Bank Reconciliations.

CARRIED

NEW BUSINESS:

HALL RENTAL RATE REQUEST:

278-2025 MELNYK- JAMES: That Council approves a 50% decrease in the Hall rental rate for the Lioness annual Halloween dance.

DEFEATED

Councillor J. Jenson declared a conflict of interest and exited the hall at 6:35pm.

SPONSOR REQUEST:

279-2025 JAMES- SWEREDA: That the Town of sponsor the Churchbridge Imperials Senior Hockey Team for the 2025-2026 season for $500.00.

CARRIED

Councillor J. Jenson returned to the hall at 6:36pm

BANKING:

280-2025 SWEREDA- JENSON: That starting in January of 2026, the Town shall change to a Business Legacy chequing account with the Churchbridge Credit Union at a cost of $75.00 per month.

CARRIED

ASSESSMENT APPEALS BYLAW:

281-2025 MELNYK- GRIFFIN: That Bylaw #2025-009, being the Establishment of Fees for Assessment Appeals Bylaw be read for the first time.

CARRIED

PAYMENT OF ACCOUNTS BYLAW:

282-2025 MELNYK- GALLANT: That Bylaw #2025-010, Being the Payment of Accounts Bylaw be read for the first time. CARRIED

TOURNAMENT DONATIONS:

283-2025 SWEREDA- JENSON: That Council approves the donation of one $25.00 basket for each the following hockey tournaments:
U7 Tournament on January 24, 2026
U9 Tournament on January 31, 2026
U11 Tournament on February 7, 2026
U13 Tournament on January 16-18th, 2026

CARRIED

ELM TREE REQUESTS:

284-2025 MELNYK- SWEREDA: That the cost of removing 1 elm tree located on Town property in front of Roll # 388 000 be reimbursed in 2026 and that no payment will be made until an invoice is received by the Town Administration. CARRIED

Stump removal for Roll # 440 000 will be tabled and discussed with 2026 budget.

The Arena GST will be tabled until next year

The Daycare request for reduced Hall rates will be tabled to allow time for a policy to be created.

HOME TEAM LIVE CAMERA:

285-2025 JENSON: MELNYK: That $625.00 will be contributed to pay for a Home Team Live Camera Subscription. DEFEATED

PUBLIC FORUM:

The following points were made from the public:

- A resident discussed their sewer line issues.

IN CAMERA SESSION OF COUNCIL:

286-2025 MELNYK- JAMES: That Council states that the time being 7:11pm, the Meeting of Council will be adjourned to an “In Camera” Meeting Session.

CARRIED

OUT OF IN CAMERA SESSION OF COUNCIL:

287-2025 JENSON- JAMES That Council states that the time being 7:26pm, that the “In Camera” meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

STORE FRONT GRANT:

288-2025 SWEREDA- JAMES: That the Economic Store Front Grant be awarded to the following:
80 Route Massage: $1232.48
Acqua Hair Studio: $600.00
Rum of the Mill: $1000.00
Churchbridge Daycare Cooperative: $1000.00
K3 Fas Gas: $1000.00

CARRIED

Councillor J. Griffin declared a conflict of interest and left the meeting.

SEWER LINE FOLLOW UP:

289-2025 MELNYK- JENSON: That a letter be sent to the residents of Roll #407 000 recommending that they install a backflow preventor and they be reimbursed $360.00 + taxes for their previous sewer camera call out.

CARRIED

A Budget strategic planning committee meeting is set for November 13, 2026 at 4:00pm.

ADJOURN:

290-2025 MELNYK- GALLANT: That Council approves the adjournment of this meeting at 7:27pm.

CARRIED

The next Council Meeting will be held on November 17th, 2025 at 6:00pm

_____ _____

Administrator Mayor