

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON FEBRUARY 23rd, 2026.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin – By Phone
Councillor-James Zelmer
Councillor Jonathan Jenson
Councillor- Terissa James

Administrator – Natasha Hykawy
Foreman- Kerry Prince

Absent: Councillor – James Gallant

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

052-2026 JAMES- SWEREDA: That Council approves the agenda as presented.

CARRIED

COUNCIL MINUTES:

053-2026 JENSON- ZELMER: That Council approves the Council Meeting minutes from February 9, 2026 as presented.

CARRIED

PRESENTATIONS:

CORRESPONDENCE:

054-2026 JAMES- JENSON: That Council accepts the list of correspondence.

CARRIED

BUSINESS ARISING FROM REPORTS:

055-2026 MELNYK- JENSON: That a grant be applied for the Sports Ground to host a Lacrosse Festival.

CARRIED

REPORTS:

056-2026 JAMES- ZELMER: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and the Foreman Report.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda gave an update of a grant idea for a Lacrosse Festival.
- Councillor James had had nothing to report.
- Councillor Gallant had nothing to report, as absent.
- Councillor Griffin attended a Rec Board Meeting.
- Councillor Jenson had nothing to report.
- Councillor Zelmer had nothing to report.
- Mayor Melnyk attended the CPKC Meeting and will go to a Cemetery Meeting tomorrow.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- Hauling snow and scraping streets. The Grader is working again.
- The RO membranes will be changed on Friday.
- He will go around and pick up Christmas trees.

Foreman Kerry Prince left the meeting at 6:14pm.

UNFINISHED BUSINESS:

LIST OF ACCOUNTS FOR APPROVAL:

057-2026 JENSON- SWEREDA: That Council approves the list of accounts for:

1. Cheques #15685-15694 Totalling \$12,819.00
2. Arena Cheques #2397-2398 & 1013 Totalling \$5533.86
3. Automatic withdrawals for Oss Wates Totalling \$16,219.24

With above payments totalling \$34,572.10

CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

058-2026 JAMES- SWEREDA: That Council approves the January Financial Statement, Budgetary Control and Bank Statement.

CARRIED

059-2025 SWEREDA- JENSON: That Council approves the Town and Arena January Bank Reconciliations. CARRIED

NEW BUSINESS:

060-2026 WATERWORKS INSPECTION:
JENSON- JAMES: That Council approves the Waterworks Compliance Inspection. CARRIED

061-2026 REC BOARD BYLAW:
SWEREDA- JENSON: That Bylaw #2026-002, being the Recreation Board Bylaw receive it's first reading. CARRIED

062-2026 COUNCIL MEETING CANCELLATION:
JAMES- GRIFFIN: That the Council Meeting scheduled to be held on March 9, 2026 be cancelled. CARRIED

063-2026 TREE POLICY:
JENSON- JAMES: That the Public Tree Policy PR-008 be approved. CARRIED

064-2026 POOL SEASON FEES:
JAMES- SWEREDA: That Council approves the following fees for the 2026 Pool Season:

Day Pass			Season Pass	
Adult	\$7.00		Family (Max 2 adults, 2 Children)	\$250.00
Senior	\$6.00		Individual (Adult)	\$150.00
Student (6-17)	\$6.00		Individual (Student/Senior)	\$125.00
Child (3-5)	\$4.00		Family Pass add on - Adult	\$50.00
0-24 Months	FREE		Family Pass ad on- Student/Child	\$25.00

Lessons			
With Pass			Without Pass
Parent & Tot	\$60.00		\$70.00
Preschool 1-5	\$65.00		\$75.00
Swimmer 1-3	\$70.00		\$80.00
Swimmer 4-6	\$75.00		\$85.00
Rookie, Ranger & Star	\$90.00		\$100.00

CARRIED

POOL WAGE MATRIX:

065-2026 MELNYK- JAMES: That the 2026 Pool Wage Matrix is as follows:
\$16.50 – Lifeguard (First Aid/CPR and Bronze Cross required.
Add \$1.50 for each additional course obtained. (NLS, LSI & Pool Operators)
\$22.00 – Assistant Manager (Must have Pool Ops and NLS)
\$25.00 – Manager (Must have Pool Ops and NLS)
Add an incentive of \$0.25 for each year of experience at the Churchbridge Aquatic Centre.

CARRIED

2025 ENVIRONMENTAL MONITORING:

066-2026 JAMES- GRIFFIN: That Council approves the 2025 Environmental Monitoring Report for the Decommissioned Landfill.

CARRIED

PUBLIC FORUM:

The following points were made from the public:

- A donation request will be added to the next meetings agenda for the Lions Men's Night.

IN CAMERA SESSION OF COUNCIL:

067-2026 MELNYK- JENSON: That Council states that the time being 6:48pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

OUT OF IN CAMERA SESSION OF COUNCIL:

068-2026 JENSON- SWEREDA That Council states that the time being 7:16pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

TABLE TENDER:

069-2026 JAMES- JENSON: That the tender for the Council Table be awarded to DJ Millers & Sons Construction LTD. for \$400.00.

CARRIED

Councillor J. Griffin declared conflict of interest and the phone call was ended.

JANITORIAL TENDER:

070-2026 MELNYK- JENSON: That the Janitorial Tender be awarded to Jocelyn Griffin for \$200.00 per month for the library and \$1550.00 per month for the Hall.

CARRIED

The phone call was re-established with Councillor J. Griffin.

A proposal will be drafted by administration to CPKC for the Town to install its own proximity switches and warning system for both unmonitored crossings in Town

STAFFING:

071-2026 MELNYK- JENSON: That Jim Wowchuk' s seasonal contract be extended to September 5th, 2026 and That he may take days off as needed.

CARRIED

ADJOURN:

072-2026 JAMES- JENSON: That Council approves the adjournment of this meeting at 7:19pm.

CARRIED

The next Council Meeting will be held on March 23, 2026 at 6:00pm

Administrator

Mayor