

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON FEBRUARY 9th, 2026.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor-James Zelmer
Councillor Jonathan Jenson
Councillor- Terissa James

Administrator – Natasha Hykawy
Foreman- Kerry Prince

Absent: Councillor – James Gallant

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

034-2026 JAMES- SWEREDA: That Council approves the agenda as presented.

CARRIED

COUNCIL MINUTES:

035-2026 JAMES- JENSON: That Council approves the Council Meeting minutes from January 26, 2026 as presented.

CARRIED

PRESENTATIONS:

CORRESPONDENCE:

036-2026 JAMES- SWEREDA: That Council accepts the list of correspondence.

CARRIED

BUSINESS ARISING FROM REPORTS:

037-2026 SWEREDA- JENSON: That Council approves the recommendations from the Summer Dayz Board for the use of the hall for the program, one free swim a week and that the following be hired for the 2026 summer season:

Madie Sutherland – \$20.00/hr
Nicole Griffin - \$16.00/hr
Abby Patzwald - \$16.00/hr
Avery Schaan - \$16.00/hr

CARRIED

REPORTS:

038-2026 JAMES- GRIFFIN: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and the Foreman Report.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda gave an update to the Arena Board Raffle. There are five ticket books let to sell.
- Councillor James had had nothing to report. Will go to the Evergreen Club tomorrow.
- Councillor Gallant had nothing to report, as absent.
- Councillor Griffin discussed the Summer Dayz program and read out the Board recommendations.
- Councillor Jenson had nothing to report.
- Councillor Zelmer had nothing to report.
- Mayor Melnyk mentioned that a meeting is scheduled about the railway crossing for February 11.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- A water plant inspection is coming up.
- Hauling snow and scraping streets.
- The library toilet and light were replaced.
- He will go around and pick up Christmas trees.

Foreman Kerry Prince left the meeting at 6:11pm.

UNFINISHED BUSINESS:

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Griffin declared a conflict of interest on cheques #15652 & 15670 and left the dining room at 6:24pm.

039-2026 JAMES- JENSON: That Council approves the cheques numbers # 15652 & 15670, totalling \$1536.62.

CARRIED

Councillor J. Griffin returned to the dining room at 6:25pm.

040-2026 JENSON- SWEREDA: That Council approves the list of accounts for:
1. Cheques #15644-15651, 15653-15669 & 15671-15684 Totalling \$57,982.15
2. Arena Cheques #2385-2396 & 1010-1012, Totalling \$9844.69
3. Automatic withdrawals for SaskEnergy & SaskPower, Totalling \$10,512.45
With above payments totalling \$78,339.29
CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

NEW BUSINESS:

041-2026 PEST CONTROL:
JENSON- GRIFFIN: That Council appoints the following Pest Control Officers for 2026:
David Soloway Sr.
Ryan Stanko
CARRIED

042-2026 RESERVES:
GRIFFIN- JENSON: That the following be placed in reserves as of December 31, 2025:

Reserves as of Dec 31 2025		Amount		From	To
To Reserves					
From Surplus					
Cemetery		\$249.49		590-110-100	390-900-994
Christmas hampers		\$ 2,600.00		590-110-100	390-900-984
TS- Paving Reserve		\$ 60,000.00		590-110-100	390-910-916
R&C - Pool Liner		\$ 100,000.00		590-110-100	390-900-991
PS- Fire Dept		\$ 54,913.52		590-110-100	390-900-997
	Total		\$		
			217,513.52		

CARRIED

043-2026 BUDGET 2026:
MELNYK- GRIFFIN: That Council approves the Scenario 2 operating budget and accrual budget for 2026 as presented.
CARRIED

044-2026 MILL RATE
MELNYK- JENSON: That the uniform mill rate for 2026 be 6.8 mills.
CARRIED

045-2026 TOWER PROJECT:
JAMES- GRIFFIN: That Council approves the Tower replacement on Lot A Block 6 Plan 63Y03123

CARRIED

More information will be gathered and presented at a later date for the community garden.

Administration will write a letter to the commercial property regarding an eavestrough extension on their building.

046-2026 BUILDING PERMIT:
SWEREDA- JAMES: That Building Permit #26-001 be approved, pending all setbacks are met.

CARRIED

047-2026 TAX ENFORCEMENT:
JENSON- SWEREDA: That Taxervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll 589 LOT 23-BLK/PAR 3-PLAN 3604 EXT 0

LOT 24-BLK/PAR 3-PLAN 3604 EXT 0

LOT 25-BLK/PAR 3-PLAN 3604 EXT 0

LOT 26-BLK/PAR 3-PLAN 3604 EXT 0

CARRIED

PUBLIC FORUM:

The following points were made from the public:

- That a budget summary be forwarded to the Four Town Journal.

048-2026 IN CAMERA SESSION OF COUNCIL:
GRIFFIN- SWEREDA: That Council states that the time being 6:52pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

049-2026 OUT OF IN CAMERA SESSION OF COUNCIL:
JENSON- GRIFFIN That Council states that the time being 7:16pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

EMPLOYEE RESIGNATION:

050-2026 GRIFFIN- JAMES: That Council reluctantly accepts Britney Jenson’s resignation, effective February 27, 2026.

CARRIED

ADJOURN:

051-2026 JAMES- JENSON: That Council approves the adjournment of this meeting at 7:17pm.

CARRIED

The next Council Meeting will be held on February 23, 2026 at 6:00pm

Administrator

Mayor