

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON MARCH 23rd, 2026.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor-James Zelmer
Councillor Jonathan Jenson
Councillor- Terissa James

Councillor- Vacant

Administrator – Natasha Hykawy
Foreman- Kerry Prince

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

Mayor Melnyk recognized Councillor Jim Gallant as he just recently passed away.

AGENDA:

073-2026 JENSON- GRIFFIN: That Council approves the agenda as amended to add:
In Camera- Pet Bylaw Infraction
New Business – Weed Spraying Policy

CARRIED

COUNCIL MINUTES:

074-2026 JAMES- JENSON: That Council approves the Council Meeting minutes from February 23, 2026 as presented.

CARRIED

PRESENTATIONS:

A presentation was given to Council on the proposal of a car and bike show to be held on July 18th, 2026 on Vincent Ave East. The proceeds of the show will be donated towards the Cancer Society.

075-2026 SWEREDA- JAMES: That Vincent Ave East from Rankin Road to Church Street be closed on July 18th for a Car and Bike Show.

CARRIED

CORRESPONDENCE:

076-2026 JAMES- GRIFFIN: That Council accepts the list of correspondence.

CARRIED

REPORTS:

077-2026 JAMES- SWEREDA: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and the Foreman Report.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda will attend the next Fire Department meeting.
- Councillor James attended and Arena and Minor Sports meeting. Will attend the CBA meeting soon.
- Councillor Griffin attended a Summer Dayz meeting and a Churchbridge in Bloom meeting.
- Councillor Jenson had nothing to report.
- Councillor Zelmer attended an Evergreen Club Meeting.
- Mayor Melnyk attended a Cemetery Meeting and has been in contact with CPKC and Transportation Canada.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- Hauling snow, ditching and back alley clearing.
- The RO membranes were changed.
- Ordered more membranes.

UNFINISHED BUSINESS:

REC BOARD BYLAW:

078-2026 SWEREDA- JENSON: That Bylaw #2026-002, being the Recreation Board Bylaw receive it's second reading.

CARRIED

079-2026 JAMES- JENSON K: That Bylaw #2026-002, being the Recreation Board Bylaw receive it's third reading and form part of these minutes.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Griffin declared a conflict of interest on cheques # 15710 & 15750 and left the dining room at 6:40pm.

080-2026 MELNYK- JENSON: That Council approves cheques # 15710 & 15750, totalling \$3250.00.
CARRIED

Councillor J. Griffin returned to the dining room at 6:41pm.

081-2026 SWEREDA- JENSON: That Council approves the list of accounts for:
1. Cheques #15695-15709, 15711-15759 & 17551- 15769, Totalling \$117,940.83
2. Arena Cheques #2399-2413 & 1014-1019, Totalling \$22,186.17
3. Automatic withdrawals for Oss Waste, SaskEnergy & SaskPower, Totalling \$52,682.22
With above payments totalling \$192,809.22.
CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

082-2026 JAMES- GRIFFIN: That Council approves the February Financial Statement, Budgetary Control and Bank Statement.
CARRIED

083-2025 JAMES- SWEREDA: That Council approves the Town and Arena February Bank Reconciliations.
CARRIED

NEW BUSINESS:

DONATION REQUEST:
084-2026 GRIFFIN- JENSON: That Council approves a \$100.00 donation of gift cards for the Lions Club Men's Night on April 18th, 2026.
CARRIED

The community history video was filed as information.

EXTENDED NOISE PERMIT:
085-2026 JAMES- JENSON: That Council approves the extended noise permit for the Rum of the Mill's parking Lot Party starting on Saturday June 20th from 1:00pm – 2:00am.
CARRIED

BY-ELECTION DATE AND LOCATION:
086-2026 JENSON- JAMES: That a By-Election be held at 116 Vincent Avenue West in Churchbridge for the following dates:
Advance Poll: June 17, 2026 5:00pm- 8:00pm
Poll 1: June 24, 2026 9:00am- 8:00pm

CARRIED

087-2026 APPOINT RO, DRO & POLL CLERK:
MELNYK- GRIFFIN: That Council appoints Natasha Hykawy as RO and DRO at a rate of \$38.50/hr +\$200.00 and Cindy Buchberger as Poll Clerk at a rate of \$30.50/hr + \$200.00 for the upcoming By-Election.

CARRIED

088-2026 BUILDING PERMIT 26-002:
GRIFFIN- JAMES: That Council approves Building Permit 26-002, pending all setbacks are met.

CARRIED

089-2026 CAC POLICY:
JENSON- GRIFFIN: That Council approves the 2026 Churchbridge Aquatic Centre Policy Manual.

CARRIED

090-2026 CAMPGROUND FEES 2026:
MELNYK- JENSON: That the Campground fees remain the same as 2025.

CARRIED

091-2026 WEED MANAGEMENT POLICY:
MELNYK- JENSON: That Councils approves the trial for weed management at a cost of \$500.00.

CARRIED

PUBLIC FORUM:

The following points were made from the public:

- They were happy with the snow clearing by the Lutheran Church, but mentioned that additional snow blowing next to the building is required.

092-2026 IN CAMERA SESSION OF COUNCIL:
MELNYK- JENSON: That Council states that the time being 7:08pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

Foreman K. Prince left the meeting at 7:21pm
Councillor J. Jenson Left the meeting at 7:37pm.

093-2026 OUT OF IN CAMERA SESSION OF COUNCIL:
JAMES- SWEREDA That Council states that the time being 7:53pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

094-2026 SUMMER PUBLIC WORKS POSITION:
MELNYK- JAMES: That Rachel Hayward be hired for the summer Public Works position at a rate of \$19.00/hr, from May 4- August 28th 2026.

CARRIED

ASSISTANT FOREMAN POSITION:
095-2026 GRIFFIN- SWEREDA: That Deveryn Knox be hired as Assistant Forman at a rate of \$26.50/hr to start as soon as possible and That he be on a six month probation period.
CARRIED

TRANSFER SITE RESIGNATION:
096-2026 MELNYK- JAMES: That Council accept The Transfer Site Attendant- Linda Schurko' s resignation effective April 28th, 2026.
CARRIED

Administration will source updated quotes and installation timelines for a pool liner.

SGI TRAFFIC GRANT:
097-2026 MELNYK- SWEREDA: That Council approves applying for the SGI TRAFFIC SAFETY GRANT for railway intersection warning lights.
CARRIED

ADJOURN:
098-2026 JAMES- GRIFFIN: That Council approves the adjournment of this meeting at 7:58pm.
CARRIED

The next Council Meeting will be held on April 27, 2026 at 6:00pm

Administrator

Mayor