

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF
CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE DINING ROOM
LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON JUNE 15th, 2026.**

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor-James Zelmer
Councillor Jonathan Jenson
Councillor- Terissa James

Councillor- Vacant

Administrator – Natasha Hykawy
Foreman- Kerry Prince

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

149-2026 JENSON- JAMES: That Council approves the agenda with the following additions:
Under New Business: Drowning Week Proclamation

CARRIED

COUNCIL MINUTES:

150-2026 JENSON- GRIFFIN: That Council approves the Council Meeting minutes from May 19th,
2026 as amended:
Under reports: a report given by Councillor Swereda is to state reported a school
meeting
Under reports: a report given by Councillor Griffin, family and friends foundation is to be
removed

CARRIED

PRESENTATIONS:

A resident who lives near an easement presented a discussion of drainage. A lot of water
runs through the easement next to their house and often gets backed up. Their sump

discharge is outside but it is running constantly. They would like to know if a plan can be made to alleviate the water and to avoid it getting in the basement.

REPORTS:

151-2026 JENSON- SWEREDA: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and the Foreman Report.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda had nothing to report.
- Councillor James has been working on her weed management pilot project, rain is hindering progress. Has hosted work bees within the Town.
- Councillor Griffin mentioned the Churchbridge in Bloom watering cart is not working, it is currently getting looked at. The library has water in the basement from the rain. The Summer Dayz program will be starting up soon. She will also be attending an Assiniboine Watershed meeting this upcoming week.
- Councillor Jenson had nothing to report.
- Councillor Zelmer attended a Library meeting. They are hosting a BBQ during June Daze and have some concerns of the toilet height upstairs.
- Mayor Melnyk has had phone calls with the Department of Highways over culverts and highway repair through Town.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- RO clean went well.
- The lift station required a vac truck, was holding own at the time of meeting.
- Calcium truck is ready to go.
- Pool acid shed is ready.
- Mowers need fixing often.
- June Daze Prep with grass cutting and potholes.

UNFINISHED BUSINESS:

RESOLUTION AMMENDMENT:

152-2026 JAMES- JENSON: That resolution 117-2026 be amended to state the road closed would be Vincent Ave W, from Rankin Rd to Church St.

CARRIED

153-2026 JAMES- JENSON: That resolution 122-2026 be amended to state that Erika Hertlein' s wage be 19.00/hr.

154-2026 WINTER MAINTENANCE POLICY:
JAMES- SWEREDA: That Policy PR-011, being the Winter Maintenance policy be approved as presented.
CARRIED

LIST OF ACCOUNTS FOR APPROVAL:
Councillor J. Jenson declared a conflict of interest on cheque # 15891 and left the dining room at 6:35pm.

155-2026 SWEREDA- JAMES: That Council approve cheque # 15891, totalling \$51.51.
CARRIED

Councillor J. Jenson returned to the dining room at 6:36pm.

156-2026 JAMES- GRIFFIN: That Council approves the list of accounts for:
1. Cheques #15863-15890 & 15892- 15910, Totalling \$41,788.91
CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

157-2026 JENSON- GRIFFIN: That Council approves the May Financial Statement, Budgetary Control and Bank Statement.
CARRIED

158-2025 JAMES- GRIFFIN: That Council approves the Town and Arena May Bank Reconciliations.
CARRIED

NEW BUSINESS:

159-2026 TAX INCENTIVE REQUEST:
SWEREDA- GRIFFIN: That Council approves the tax incentive request to abate the municipal portion of taxes for Roll # 610 000 in the amount of \$3769.12.
CARRIED

160-2026 PDAP DESIGNATION:
MELNYK- JENSON: That the Town of Churchbridge apply to the Saskatchewan Public Safety Agency to be designated and eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by a rainfall event on the date of Sunday, June 7th, 2026.
CARRIED

LAGOON DUMPING REQUEST:

161-2026 JENSON- SWEREDA: That Council approves Redneck Ventures to dump in the lagoon, with the expiry date of October 31, 2026.

CARRIED

The firetruck borrowing will be tabled until budget discussions of next year.

162-2026 EXTENSION OF TIME BYLAW:

JAMES- SWEREDA: That Bylaw 2026-003, being the Extension of Time Bylaw be read for the first time.

CARRIED

163-2026 GRIFFIN- JAMES: That Bylaw 2026-003, being the Extension of Time Bylaw be read for the second time.

CARRIED

164-2026 JENSON- SWEREDA- That Bylaw 2026-003 continue to a third reading.

CARRIED UNANIMOUSLY

165-2026 JENSON- GRIFFIN: That Bylaw 2026-003, being the Extension of Time Bylaw receive it's third reading and form part of these minutes.

CARRIED

166-2026 GENERAL PENALTY BYLAW:

JAMES-GRIFFIN: That Bylaw 2026-004, being the General Penalties Bylaw be read for the first time

CARRIED

The Sump Pump Bylaw will be tabled to allow administration to time to gather more information.

Hall water issues will be tabled, ideas and quotes will be gathered for the best way to minimize water getting into the hall during heavy rain events.

The Subdivision request will be tabled, to allow administration to send letters to the homeowners for input on back alley use in that area.

167-2026 NATIONAL DROWNING PREVENTION WEEK:

MELNYK- JENSON: Whereas the Lifesaving Society of Canada has declared July 19-25, 2026, National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives saved this year. Therefore, be it resolved that the Town of Churchbridge hereby proclaims July 19-25, 2026 National Drowning Prevention Week in Churchbridge and do commend its thoughtful recognition to all citizens of the Town of Churchbridge.

CARRIED

PUBLIC FORUM:

The following points were made from the public:

- The troublesome dogs on First Ave and what can the Town do or plans to do.
- Drainage, water issues, construction solutions for the future.

Foreman Kerry Prince left the meeting at 7:30pm

IN CAMERA SESSION OF COUNCIL:

168-2026 MELNYK- JENSON: That Council states that the time being 7:30pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

OUT OF IN CAMERA SESSION OF COUNCIL:

169-2026 MELNYK- JENSON That Council states that the time being 7:42pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

LIFEGUARD HIRING:

170-2026 GRIFFIN- SWEREDA: That Council hires the following lifeguards for the 2026 season:
Alexandra Poncelet – \$19.50/hr
Iven Halsen - \$19.50/hr

CARRIED

PAVING TENDER:

171-2026 JENSON- SWEREDA: That Council accepts the Tender from G.R. Poier & Sons for paving and patching for \$324,678.10 + applicable taxes.

CARRIED

The Bylaw enforcement complaint will be filed as information.

ADJOURN:

172-2026 MELNYK- JENSON: That Council approves the adjournment of this meeting at 7:45pm.

CARRIED

The next Council Meeting will be held on July 20th, 2026 at 6:00pm

Administrator

Mayor