

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE HALL LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON JULY 20th, 2026.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor-James Zelmer
Councillor Jonathan Jenson
Councillor- Terissa James
Councillor – Mya Chalifoux

Administrator – Natasha Hykawy
Foreman- Kerry Prince

Newly elected Councillor M. Chalifoux completed an Oath of Office.

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

173-2026 JENSON- GRIFFIN: That Council approves the agenda with the following additions:
Under New Business: Building Permit 26-006

CARRIED

COUNCIL MINUTES:

174-2026 SWEREDA- JAMES: That Council approves the Council Meeting minutes from June 15, 2026 as presented.

CARRIED

PRESENTATIONS:

A resident gave a garden bed presentation. They have been looking after the flower bed currently, but are finding it too hard to keep up with it. They have asked other Town groups to help and they have declined. A suggestion was made to advertise in fall that the flowers can be dug out and transplanted and the garden bed be seeded to grass.

COMMUNICATIONS:

175-2026 JENSON- GRIFFIN: That Council accepts the list of communications.

CARRIED

REPORTS:

176-2026 JENSON- CHALIFOUX: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and the Foreman Report.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda had nothing to report.
- Councillor James had an arena meeting that was cancelled. Her work bees were not attended well. The weed pilot project is proving difficult with the weather.
- Councillor Griffin attended an Assiniboine Watershed Meeting, with good discussions.
- Councillor Jenson had nothing to report.
- Councillor Zelmer mentioned the library had a good turnout for their barbeque for June Daze.
- Mayor Melnyk gave further updates with his discussions with Highways.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- RO system is running well
- Started dust control
- The swimming pool sump pump is running outside now
- Lift station has been cleaned out
- Will begin manhole plugging to reduce water to the lift stations

Foreman K. Prince left the meeting at 6:25pm.

UNFINISHED BUSINESS:

GENERAL PENALTY BYLAW:

177-2026 SWEREDA- GRIFFIN: That Bylaw 2026-004, being the General Penalties Bylaw be read for the second time.

CARRIED

178-2026 JAMES- ZELMER: That Bylaw 2026-004, being the General Penalties Bylaw receive it's third reading and form part of these minutes.

CARRIED

SUBDIVISION REQUEST:

Councillor T. James asked for a recorded vote.

- 179-2026 GRIFFIN- JENSON: That Council presents the subdivision applicants with a proposal stating the following conditions:
That the new parcels be zoned residential,
That all costs associated with the subdivision are the responsibility of the applicant and;
That a price be negotiated in the future for the purchase of land for a back alley.

For: J. Zelmer, J. Griffin, J. Jenson & J. Melnyk.

Opposed: T. James, T. Swereda & M. Chalifoux who abstained from voting.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Griffin declared a conflict of interest on cheques # 15988 & 16030 and left the hall at 7:12pm.

- 180-2026 JAMES- SWEREDA: That Council approves cheques # 15988 & 16030, totalling \$1883.18.

CARRIED

Councillor J. Griffin returned to the hall at 7:13pm.

Councillor J. Jenson declared a conflict of interest on cheques #15943, 15975 & 16038 and left the hall at 7:14pm.

- 181-2026 SWEREDA- GRIFFIN: The Council approves cheques # 15943, 15975 & 16038, totalling \$1107.31

CARRIED

Councillor J. Jenson returned to the hall at 7:15pm.

- 182-2026 SWEREDA- GRIFFIN: That Council approves the list of accounts for:
1. Cheques #15911-15942, 15944-15974, 15976-15987, 15989-16029, 16031- 16037 & 16039- 16043, totalling \$41,788.91
2. Automatic withdrawals for SaskEnergy, SaskPower and OSS, totalling \$32,821.42
3. Arena cheques # 1025 & 2428-2429, totalling \$7,116.92
With the total of above payments being: \$258,635.84

CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

- 183-2026 JENSON- GRIFFIN: That Council approves the June Financial Statement, Budgetary Control and Bank Statement.

CARRIED

184-2025 GRIFFIN- SWEREDA: That Council approves the Town and Arena June Bank Reconciliations.

CARRIED

NEW BUSINESS:

COUNCIL COMMITTEES:

185-2026 MELNYK- GRIFFIN: That Council approves Council Committees list as amended.

CARRIED

SWIM REQUEST:

186-2026 SWEREDA- JENSON: That resolution 205-2025 be amended to state that free swims will be allowed up to 4 days a week per the Summer Dayz coordinator's discretion.

CARRIED

Councillor J. Jenson declared a conflict of interest and left the hall at 7:30pm.

ABATE TAXES:

187-2026 GRIFFIN- ZELMER: That Council approves the tax abatement for roll #354 000 for the municipal portion of taxes remaining from after the sale & transfer, totalling \$609.63.

CARRIED

Councillor J. Jenson returned to the hall at 7:32pm.

TAX INCENTIVE POLICY:

188-2026 JAMES- GRIFFIN: That Policy PR-010, The Tax Incentive Policy be approved.

CARRIED

TAX ENFORCEMENT:

189-2026 MELNYK- JENSON: THAT TAXservice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title on or after July 15, 2026 with respect to the following described lands:

Roll	128	LOT 8-BLK/PAR 25-PLAN 63Y07214 EXT 0
Roll	183	LOT 13-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 14-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 15-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 16-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 17-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 18-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 19-BLK/PAR 3-PLAN 3604 EXT 0
		LOT 20-BLK/PAR 3-PLAN 3604 EXT 0
Roll	477	LOT 16-BLK/PAR 30-PLAN 66Y06481 EXT 0

CARRIED

190-2026 BUILDING PERMIT:
JAMES- GRIFFIN: That Building Permit 26-006 be approved pending the building meets all required setbacks.

CARRIED

PUBLIC FORUM:

The following points were made from the public:

- To be cautious when plugging manholes as they expel gasses
- When back alleys are going to be looked at for drainage
- Dutch elm trees plan.

191-2026 IN CAMERA SESSION OF COUNCIL:
MELNYK- JENSON: That Council states that the time being 7:51pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

192-2026 OUT OF IN CAMERA SESSION OF COUNCIL:
GRIFFIN- JENSON That Council states that the time being 8:01pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

193-2026 EMPLOYEE RESIGNATION:
JENSON- SWEREDA: That Council accepts the resignation of Deveryn Knox, with his last day being July 24, 2026.

CARRIED

194-2026 ADJOURN:
JAMES- JENSON: That Council approves the adjournment of this meeting at 8:03pm.

CARRIED

The next Council Meeting will be held on August 17th, 2026 at 6:00pm

Administrator

Mayor