

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE HALL LOCATED AT 116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON AUGUST 17th, 2026.

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor- James Zelmer
Councillor- Terissa James
Councillor – Mya Chalifoux

Administrator – Natasha Hykawy
Foreman- Kerry Prince

Absent: Councillor – Jonathan Jenson

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m. Mayor. J Melnyk acknowledged the passing of Dawn Dressler, who was a former Administrator for the Town.

AGENDA:

195-2026 JAMES- SWEREDA: That Council approves the agenda with the following additions:
Under New Business: Manor Garbage/Recycling
Under New Business: Elm Trees

CARRIED

COUNCIL MINUTES:

196-2026 JAMES GRIFFIN: That Council approves the Council Meeting minutes from July 20th, 2026 as presented.

CARRIED

PRESENTATIONS:

The Environment Officer for the Town gave a presentation on sump pumps and ways that the Town can encourage residents to have their sump pumps run outside. In June of 2026 the Town experienced high rainfall totals that overloaded the sewer system. He recommended higher public education, inspection identifications, financial incentives and as a last step, compliance and enforcement.

REPORTS:

197-2026 SWEREDA- JAMES: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report and the Foreman Report.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda had nothing to report.
- Councillor James reported that the Economic Development Committee will be taking over the sign corridor.
- Councillor Griffin stated that the Summer Dayz program is coming to an end and they are deciding the feasibility for the program to run for next year.
- Councillor Jenson had nothing to report, as absent.
- Councillor Zelmer gave a campground report with suggestions of things that needed attention at the campground.
- Mayor Melnyk gave further updates with his discussions with Highways and CP Railway.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- Has inquired about grader availability
- Cedar crescent road and drainage work update
- Is planning to change membranes soon.
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Foreman K. Prince left the meeting at 6:55pm.

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Griffin declared a conflict of interest on cheques # 16048, 16061 & 16116 and left the hall at 7:03pm.

198-2026 JAMES- SWEREDA: That Council approves cheques # 16048, 16061 and 16116, totalling \$2,336.96.

CARRIED

Councillor J. Griffin returned to the hall at 7:04pm.

199-2026 JAMES- GRIFFIN: That Council approves the list of accounts for:

1. Cheques #16044-16047, 16049-16060, 16062-16115 & 16117-16148, totalling \$185,245.46
2. Automatic withdrawals for SaskEnergy, SaskPower and OSS, totalling \$29,403.63
With the total of above payments being: \$214,649.09

CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

200-2026 SWEREDA- CHALIFOUX: That Council approves the July Financial Statement, Budgetary Control and Bank Statement.

CARRIED

201-2025 JAMES- GRIFFIN: That Council approves the Town and Arena July Bank Reconciliations.

CARRIED

NEW BUSINESS:

WALKING PATH REQUEST:

202-2026 MELNYK- GRIFFIN: That Council approves the request to purchase four 24" x 30" signs and 20 yards of pea gravel for the walking path.

CARRIED

ANIMAL CONTROL BYLAW:

203-2026 JAMES- JOCELYN: That Bylaw 2026-005 being the Animal Control Bylaw be read and amended for the first time and that Council approves administration to consult a lawyer.

CARRIED

Pool boilers will be tabled until budget discussions for 2027.

LINE OF CREDIT:

204-2026 GRIFFIN- SWEREDA: That Council would like to maintain the \$100,000 line of credit through the Churchbridge Credit Union.

CARRIED

LEASE RENEWAL:

205-2026 MELNYK- JENSON: That the Town enter a 10-year lease agreement with Access Communications Co-operative Limited.

CARRIED

PST and GST audit will be tabled to allow administration to gather additional information.

Administration will investigate the number of bins for garbage and recycling at the Manor.

Elm trees discussion will be tabled until after paving is done on Vincent Ave W.

PUBLIC FORUM:

The following points were made from the public:

- The campground flower bed is quite overgrown with weeds.
- The hall requires blue recycling bins for events.
- The pool is planned to be closed for the season on August 28.

IN CAMERA SESSION OF COUNCIL:

206-2026 MELNYK- JAMES: That Council states that the time being 7:54pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

OUT OF IN CAMERA SESSION OF COUNCIL:

207-2026 GRIFFIN- JAMES That Council states that the time being 8:06pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

Administration will advertise for a Public Works Labourer position.

ADJOURN:

208-2026 MELNYK- SWEREDA: That Council approves the adjournment of this meeting at 8:08pm.

CARRIED

The next Council Meeting will be held on September 21, 2026 at 6:00pm

Administrator

Mayor