

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF
CHURCHBRIDGE HELD IN THE CHURCHBRIDGE COMMUNITY CENTRE HALL LOCATED AT
116 VINCENT AVE. IN CHURCHBRIDGE, SK. ON SEPTEMBER 21, 2026.**

ATTENDANCE:

Present: Mayor- Jared Melnyk
Councillor- Tracy Swereda
Councillor- Jocelyn Griffin
Councillor- James Zelmer
Councillor- Terissa James
Councillor – Mya Chalifoux
Councillor- Jonathan Jenson

Administrator – Natasha Hykawy
Foreman- Kerry Prince

CALL TO ORDER:

With a quorum being present Mayor J. Melnyk called the meeting to order at 6:00 p.m.

AGENDA:

209-2026 JAMES- SWEREDA: That Council approves the agenda as presented.

CARRIED

COUNCIL MINUTES:

210-2026 JAMES-CHALIFOUX: That Council approves the Council Meeting minutes from August 17, 2026 as presented.

CARRIED

PRESENTATIONS:

A presentation was given in regards to the Ball Diamonds. A substantial donation is expected to be made for improvements to the ball diamonds, in return they request the ball diamonds to be named the Bob Bjarnason Memorial Ball Park.

211-2026 SWEREDA-GRIFFIN: That Council approves the naming of the ball diamonds to the Bob Bjarnason Memorial Ball Park.

CARRIED

COMMUNICATIONS:

212-2026 MELNYK- JAMES: That Council accepts the list of communications.

CARRIED

REPORTS:

213-2026 JENSON- CHALIFOUX: That Council accepts the reports from the Town of Churchbridge standing committees, the Administration Report, Foreman Report and the Arena Meeting Minutes.

CARRIED

INFORMATION FROM REPORTS:

Council Standing Committees reports:

- Councillor Swereda is attending an upcoming SCC Meeting.
- Councillor James reported from the Arena Board Meeting.
- Councillor Griffin had nothing to report.
- Councillor Jenson attended a Fire Department Meeting.
- Councillor Zelmer attended an evergreen club meeting and will attend the upcoming library meeting.
- Mayor Melnyk gave updates with his discussions with the RM.

Foreman Report:

Foreman K. Prince gave a report, it involved:

- The pool has been closed.
- Reported that the lagoon is close to full.
- Did grading work on lagoon and Cedar Cres roads.

Foreman K. Prince left the meeting at 6:21pm.

LIST OF ACCOUNTS FOR APPROVAL:

Councillor J. Griffin declared a conflict of interest on cheques # 16150 & 16215 and left the hall at 6:31pm.

214-2026 JAMES- SWEREDA: That Council approves cheques # 16150 & 16215, totalling \$2,024.68

CARRIED

Councillor J. Griffin returned to the hall at 6:32pm.

215-2026 JENSON- JAMES: That Council approves the list of accounts for:
1. Cheques #16149,16151-16214 & 16216-16230 totalling \$115,959.05
2. Automatic withdrawals for SaskEnergy, SaskPower and OSS, totalling \$29,022.65
With the total of above payments being: \$144,981.70

CARRIED

FINANCIAL STATEMENTS, BANK RECONCILIATION, BUDGETARY CONTROL & BANK STATEMENTS:

216-2026 CHALIFOUX- JENSON: That Council approves the August Financial Statement, Budgetary Control and Bank Statement.

CARRIED

217-2025 JAMES- SWEREDA: That Council approves the Town and Arena August Bank Reconciliations.

CARRIED

NEW BUSINESS:

218-2026 QAQC & ERP:
MELNYK- GRIFFIN: That Council approves the Waterworks Quality Assurance and Quality Policy and the Emergency Response Plan as presented.

CARRIED

219-2026 DRAFT FINANCIAL STATEMENTS:
JENSON- GRIFFIN: That Council approves the 2025 Financial Statements as presented.

CARRIED

Councillor J. Jenson declared a conflict of interest, he left the Council table at 6:41pm, but remained in the room.

220-2026 BUILDING PERMIT:
JAMES- GRIFFIN: That Council approved Building permit 26-007, pending all setbacks are met.

CARRIED

Councillor J. Jenson returned to the Council table at 6:43pm.

221-2026 LAGOON DUMPING REQUEST:
MELNYK- JAMES: That Council approves Cameron Dump Service 2006 to dump in the Lagoon, when the truck will not damage the road from January 1, 2027 to December 2027 at a cost of \$50.00 per dump.

CARRIED

222-2026 CAMPGROUND VOLUNTEER APPRECIATION:
JENSON- JAMES: That Council approves a campground appreciation amount of \$30.00 per volunteer, effective immediately and going forward.

CARRIED

PUBLIC FORUM:

The following points were made from the public:

- The campground bathrooms need fixing.

- Inquired about the walking path funds in reserve.

IN CAMERA SESSION OF COUNCIL:

223-2026 MELNYK- JAMES: That Council states that the time being 6:54pm, the Meeting of Council will be adjourned to an "In Camera" Meeting Session.

CARRIED

OUT OF IN CAMERA SESSION OF COUNCIL:

224-2026 GRIFFIN- JAMES: That Council states that the time being 7:06pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

CARRIED

PUBLIC WORKS HIRING:

225-206 MELNYK- GRIFFIN: That Thomas Mould be hired as a public Works Labourer at a starting wage of \$28.50 per hour with a three-month probation and a possibility of a wage increase after three months.

CARRIED

ADJOURN:

226-2026 MELNYK- SWEREDA: That Council approves the adjournment of this meeting at 7:08pm.

CARRIED

The next Council Meeting will be held on October 19th, 2026 at 6:00pm

Administrator

Mayor